



# HB ESTATE DEVELOPERS LIMITED

**Registered Office:** Plot No. 31, Echelon Institutional Area, Sector - 32, Gurgaon - 122 001 (Haryana)  
Ph: 0124-4675500, Fax: 0124-4370985,  
Email: corporate@hbestate.com Website: www.hbestate.com  
CIN: L99999HR1994PLC034146

## **POSTAL BALLOT FORM**

**(To be returned to Scrutinizer appointed by the Company)**

Serial No. : \_\_\_\_\_

**FOLIO NO. / \*DP ID / CLIENT ID**  
(\*Applicable to members holding shares in dematerialized form)

**NAME AND REGISTERED ADDRESS OF THE SOLE / FIRST NAMED SHAREHOLDER / MEMBER**

**NAME OF THE JOINT HOLDER(S), IF ANY**

**NO. OF EQUITY SHARES HELD**

I / We hereby exercise my / our vote(s) in respect of the following Ordinary / Special Resolution(s) to be passed through Postal Ballot / e-voting as set out in the Notice dated 12<sup>th</sup> December, 2014 of the Company by conveying my / our assent (for) or dissent (against) the said Resolution(s) by placing the tick mark [✓] at the appropriate box below:

<b>Resolution No.</b>	<b>Description</b>	<b>Type of Resolution</b>	<b>No. of Shares</b>	<b>I/We assent to the Resolution (FOR)</b>	<b>I/We dissent to the Resolution (AGAINST)</b>
1.	Increase of the Authorized Share Capital of the Company and amendment to the Memorandum of Association of the Company.	Ordinary			
2.	Issue of Redeemable Non-Cumulative Non-Convertible Preference Shares - Series II.	Special			
3.	Raising of additional long-term funds through further Issuance of Securities.	Special			

**Place :**

**Date :**

**(Signature of the Member / Beneficial Owner)**

**Users who wish to opt for e-voting may use the following credentials.**

### **E-VOTING PARTICULARS**

<b>EVEN (E-voting event number)</b>	<b>User ID</b>	<b>Password / PIN</b>

### **NOTE:**

- Kindly read the instructions printed overleaf before filling the form.
- If you opt to cast your vote by e-voting, than there is no need to fill up and sign this form.
- Last date for receipt of Postal Ballot Form by the Scrutinizer is Saturday, 31<sup>st</sup> January, 2015 (before the close of working hours i.e. 05:30 P.M).**



## INSTRUCTIONS

### 1) General Instructions:

- a. There will be one Postal Ballot Form/e-voting for every Client ID No./Folio No., irrespective of the number of joint holders.
- b. Members have option to vote either through Postal Ballot Form or through e-voting. If a member has opted through Postal Ballot, then he/she should not vote through e-voting and vice versa. However, in case members cast their vote through Postal Ballot as well as e-voting, then vote cast through e-voting shall prevail and vote cast through Postal Ballot shall be considered as invalid.
- c. Voting in the Postal Ballot / e-voting cannot be exercised by a proxy. However, Corporate and Institutional members shall be entitled to vote through their authorised representatives with proof of their authorization, as stated herein below.
- d. The Scrutinizer's decision on the validity of a Postal Ballot/e-voting shall be final and binding.
- e. The members are also requested to refer the Notes given in the Notice dated 12<sup>th</sup> December, 2014 of this Postal Ballot/e-voting.

### 2) Instructions for voting physically by Postal Ballot Form:

- a. A member desirous of exercising his/her Vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer, Mr. Arun Kumar Gupta, Practicing Company Secretary, in the enclosed self-addressed and postage prepaid business reply envelope. Further, any envelopes containing Postal Ballot, if deposited in person or sent by Courier / Registered Post at the expense of the Registered Member(s) will also be accepted.
- b. The self-addressed postage pre-paid envelope bears the name and address of the Scrutinizer appointed by the Board of Directors of the Company.
- c. This Form must be duly completed and signed by the Member, as per specimen signature registered with the Company or Depository Participant, as the case may be. In case of joint holding, this Form must be completed and signed (as per the specimen signature registered with the Company) by the first named Member and in his/her absence, by the next named Member.
- d. Unsigned, incomplete, improperly or incorrectly ticked Postal Ballot forms shall be rejected.
- e. In respect of shares held by Corporate and Institutional members (Companies, Trusts, Societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant Board Resolution/appropriate authorization, with the specimen signature(s) of the authorized signatory(ies) duly attested.
- f. Voting rights shall be reckoned in proportion to the paid-up equity shares registered in the name of the Member as on 12th December, 2014.
- g. The consent must be accorded by recording the assent in the column 'FOR' or dissent in the column 'AGAINST' by placing a tick mark [] in the appropriate column in the Postal Ballot Form. Postal Ballot Form bearing [] in both the columns will render the form invalid. The assent or dissent received in any other form shall not be considered valid.
- h. Members are requested to fill the Postal Ballot Form in indelible ink and avoid filling it by using erasable writing medium(s) like pencil.
- i. **Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours i.e. 05:30 P.M on Saturday, 31<sup>st</sup> January, 2015. All Postal Ballot Forms received after this date will be strictly treated as if no reply has been received from the Member.**
- j. A Member may request for a duplicate Postal Ballot Form, if so required, and the same duly completed should reach the Scrutinizer not later than the date specified under instruction No. 2(h) above. In case the Company receives both original as well as duplicate form, then the duplicate form shall be considered for the purpose of voting.
- k. Members are requested not to send any other paper along with the Postal Ballot Form. They are also requested not to write anything in the Postal Ballot Form except giving their assent or dissent and putting their signature. If any such other paper is sent, the same will be destroyed by the Scrutinizer.
- l. The results of the voting on Resolution(s) shall be announced on Wednesday, 04th February, 2015 at 12:00 Noon at the Registered Office of the Company at Plot No. 31, Echelon Institutional Area, Sector-32, Gurgaon - 122 001, Haryana. The Results declared along with the Scrutinizer's Report(s) will be available on the website of the Company, [www.hbestate.com](http://www.hbestate.com) and on Karvy's website, <https://evoting.karvy.com> within two (2) days of declaration of results and communication of the same to BSE Limited (BSE).

### 3) Instructions for e-voting:

The Company is providing e-voting facility for its members to enable them to cast their votes electronically instead of dispatching Postal Ballot form. For the procedure to be followed for e-voting, kindly refer to Note No. 5 of the notice dated 12th December, 2014.